SMARTBOARD TECHNOLOGIES

TECH-TEAM WALK-THROUGH

Many pre-service teachers struggle with incorporating technology in the classroom. There are a variety of ways that the SMART Board may be beneficial to YOU as a pre-service teacher.

It may take a while to get used to, but SMART Boards are very user-friendly. Get comfortable with some of the basic information, then play around with more complex tools to make your lessons both meaningful and exciting for your learners. Take a look at videos on YouTube, as well. There are lots of ideas out there! Good luck! :)

BASIC INFORMATION

1. **Downloading SMART Notebook software**
   - https://www.smarttech.com/downloads
   - You can get a 90-day free trial to test out the software, or you could buy the subscription

2. **Connecting the cables and turning on the SMART Board**

3. **Orienting the board**
   - Press and hold the only two buttons that are located on the center rack in order to initiate this process.
   - Once the gray screen appears, pick up a pen and slide the tip of the pen into the center of the arrows.
   - Now the pen will correctly recognize where you are touching, writing, etc.

4. **Use only one marker at a time (or your finger)**
   - You can write with the marker or use it as a mouse/clicker

5. **Move/resize writing**
   - Tap your writing so that a box appears. Drag the corners in order to to change size and move around the page

6. **Group/ungroup**
   - Upper right hand corner → group. (Now your text boxes are together)

7. **Convert handwriting to text**
   - Upper right hand corner → "Recognize 'word'"

8. **Text- typing on the board (keyboard)**
   - Button on the marker tray, use to type words and sentences

9. **Ink Aware in Word**
    - Write words on the board using the marker, then the Smart board automatically recognizes and converts your handwriting to text (only when using the "Ink Aware" feature).

10. **Draw shapes, or insert shapes with the recognition pen**

LESSON PLANNING & SMART Exchange

http://exchange.smarttech.com/

- Draw concept maps or other visual representations with resources from the Gallery (on the left hand side in Notebook)

- Hide the answer / cover a part of the screen using the adjustable gray shade (on the top of the tool bar)

- You can directly insert your content into lessons on the SMART Board

- Interactive Reading Lessons

- **Check out the Lesson Activity Toolkit****

- Try searching for these interactive tools in the GALLERY
  (on the left side of Notebook)

    - Interactive Ruler
    - 100's Chart
    - Timer
    - Random Word Chooser
    - Click and Reveal (cover the answer to a question, like an electronic flashcard)

Questions?? Let us know!
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Thank you for coming!